

# Agenda

## Bucks Shared Support Services Joint Committee

Date Thursday 10 September 2009  
Time 6.00 pm or on the rising of the Leaders meeting, whichever is the later  
Venue Council Chamber, South Bucks District Council, Capswood, Oxford Road, Denham, UB9 4LH

Agenda Item	Page No
<b>1 Election of Chairman</b> The appointment of the Chairman and the Vice-Chairman of the Joint Committee at each meeting shall follow the principles of the rotation of chairing of meetings agreed as part of the Pathfinder arrangements.	
<b>2 Appointment of Vice-Chairman</b>	
<b>3 Apologies for absence/changes in membership</b>	
<b>4 Declaration of Interest</b>	
<b>5 Minutes</b> To agree the minutes of the Joint Committee held on 8 June 2009.	1 - 4
<b>6 Overview of key issues on the shared services project</b> Joint Committee is asked to consider the overview of issues in relation to the Project which introduces specific issues for decision covered elsewhere on the agenda.	5 - 8
<b>7 Exclusion of the Press and Public</b> To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	
<b>8 Representations from Trade Union and Staff Representatives</b>	
<b>9 Confidential Minutes</b> To agree the confidential Minutes of the Joint Committee meeting held on 8 June 2009.	9 - 12
<b>10 Confidential Update from the Lead Project Officer</b>	
<b>11 Confidential Item on procurement issues</b> The Joint Committee will consider and agree the evaluation criteria. The Committee will also receive an update on the Pre-Qualification Questionnaires.	

**12 Date of Next Meeting**

Possible date of next meeting 14 December 2009 at 6pm.

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For further information please contact: Clare Gray on 01296 383610; Fax No 01296 382538;  
Email [cgray@buckscc.gov.uk](mailto:cgray@buckscc.gov.uk)

<b>Members:</b>	<b>Adrian Busby</b>	South Bucks District Council
	<b>John Cartwright</b>	Aylesbury Vale District Council
	<b>Lesley Clarke</b>	Wycombe District Council
	<b>David Rowlands</b>	Bucks & Milton Keynes Fire Authority
	<b>David Shakespeare</b>	Bucks County Council
	<b>OBE</b>	